

# Salt Lake City School District

## I - 16 Form (See Policy and Administrative Procedures)

Title: Application for Approval of a School Club  
Index: I = Instructional Policies

The Salt Lake City School District Board of Education Policy I-16 provides for sponsorship of School Clubs that are directly related to the curriculum. In order for a School Club to be sponsored and promoted by the School District, this application must be completed, endorsed by the club advisor, recommended by the school principal, and submitted for review and approval to the Assistant to the Superintendent by October 1 of the year of the club's inception. Annually thereafter, an approved School Club need not re-apply unless there is an intent to change the club's purpose, goals, charter, or sponsor or upon the request by the principal or the Assistant to the Superintendent.

Official Name of School Club:	School:
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Statement of Club's Purpose and Goals

Attach proposed School Club Charter, Constitution or By-Laws the Club charter, constitution and/or by-laws should cover all guidelines, rules and procedures for operation of the club. These must include:

- The rules of organization and election of officers;
- Objective membership criteria;  
District policy requires the following:
  - Membership will be limited to students who are currently registered in the district;
  - School Clubs may require that prospective member's try-out based on objective criteria. Such try-outs will not require activities which violate laws, policies or regulations of the State or district.
  - Membership may not be limited on the basis of age, color, disability, gender, gender identity, national origin, pregnancy, race, religion, or sexual orientation.
  - A parent/guardian signature on the Parent Permission for Participation in a School Club is required for membership and attendance at School Club meetings and activities.
  - Attendance or participation in School Club meetings and activities is limited to members, except that non-school persons may attend on occasion to make presentations if approved in advance by the Building Administrator. Non school persons will not direct, conduct, control, or regularly attend meetings and activities of the School Club.
- Rules of order for conducting meetings;
- Procedures for amending the rules;
- A statement that the club will comply with all applicable laws, rules or policies.

Relationship to School Curriculum: In order to qualify as a school club that is directly related to the curriculum, the club must meet one or more of the following criteria. Check all that apply.

- The subject matter of the club is actually taught or soon will be taught in a regular course and does not have as its purpose or part of its purpose the advocacy of any political, theological, ideological or partisan view on curriculum-related subject matter.
- The subject matter of the club concerns the body of courses as a whole and does not have as its purpose or part of its purpose the advocacy of any political, theological, ideological or partisan view on curriculum-related subject matter.
- Participation in the club is required for a particular course.
- Participation in the club results in academic credit.

Courses Related to school club: List the approved course(s) that provide(s) the curricular basis for the school club. Provide course title and course number.

Attach teacher disclosure statement(s) describing the course content for each course cited.

Activities of the school club: Club activities must likewise demonstrate a relationship to the curriculum. List the planned club activities.

Meeting Information: Day: \_\_\_\_\_ Time: \_\_\_\_\_ Place: \_\_\_\_\_

Membership Information: Estimated number of members \_\_\_\_\_

Name of Proposed Advisor: \_\_\_\_\_ Position: \_\_\_\_\_

Endorsements for Approval:

Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

Principal Signature \_\_\_\_\_ Date \_\_\_\_\_