

# Salt Lake City School District

## I - 16 Form (See Policy and Administrative Procedures)

Title: Application for Approval of a Student Club  
Index: I = Instructional Policies

The Salt Lake City School District Board of Education Policy I-16 provides for Student Clubs that are student-initiated and student-led in order for a student club to be approved by the school district, this application must be completed, signed by the school principal, and submitted for review and approval to the district high school supervisor by October 1 annually.

Official Name of Student Club:	School:
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### Statement of Club's Purpose and Goals

Attach proposed Student Club Charter, Constitution or By-Laws the Club charter, constitution and/or by-laws should cover all guidelines, rules and procedures for operation of the club. These must include:

- The rules of organization and election of officers;
- Objective membership criteria;
- District policy requires the following:
  - Membership will be limited to students who are currently registered at the high school;
  - School Clubs may require that prospective member's try-out based on objective criteria. Such as try-outs will not require activities which violate laws, policies or regulations of the State or district.
  - Membership may not be limited on the basis of age, color, disability, gender, gender identity, national origin, pregnancy, race, religion, or sexual orientation.
  - A parent/guardian signature on the Parent Permission for Participation in an Authorized Student Club is required for membership and attendance at Student Club meetings and activities.
  - Attendance or participation in Student Club meetings and activities is limited to members, except that non-school persons may attend on occasion to make presentations if approved in advance by the Building Administrator. Non school persons will not direct, conduct, control, or regularly attend meetings and activities of the Student Club.
- Rules of order for conducting meetings;
- Procedures for amending the rules;
- A statement that the club will comply with all applicable laws, rules or policies.

Activities of the Student Club: List the planned club activities for the school year.

Meeting Information: Day: \_\_\_\_\_ Time: \_\_\_\_\_ Place: \_\_\_\_\_

Membership Information: Estimated number of members \_\_\_\_\_

Name of School-Approve Faculty Supervisor: \_\_\_\_\_

Position: \_\_\_\_\_

Endorsement for Approval:

Principal Signature \_\_\_\_\_ Date \_\_\_\_\_

The Salt Lake City School District does not discriminate on the basis of age, color, disability, gender, gender identity, national origin, pregnancy, race, religion, or sexual orientation in its programs and activities, except where appropriate and allowed by law. The following person has been designated to handle inquiries and complaints regarding prohibited discrimination, harassment, and retaliation: Kathleen Christy, Assistant Superintendent, 440 East 100 South, Salt Lake City, Utah 84111, (801) 578-8251. You may also contact the Office for Civil Rights, Denver, CO, (303) 844-5695.