

Salt Lake City School District
S – 2 Form (See Policy and Administrative Procedures)

Title: Student Information - MILITARY AND COLLEGE RECRUITING OPT-OUT – Student Records, Privacy Rights, and Release of Information

Index: S = Student Policies

To deny the release of your student’s information (name, address, phone number) to military or college recruiters, please complete and submit this form to your school principal within 20 days of enrollment.

DENIAL OF RELEASE OF INFORMATION TO MILITARY RECRUITERS ONLY – High School

To: _____, Principal of _____ High School

Regarding (student name – please print): _____

I deny the release of my student’s name, address, and telephone number to military recruiters.

Signature: _____ Date: _____
(parent, guardian, or eligible student)

DENIAL OF RELEASE OF INFORMATION TO COLLEGE RECRUITERS ONLY – High School

To: _____, Principal of _____ High School

Regarding (student name – please print): _____

I deny the release of my student’s name, address, and telephone number to college recruiters.

Signature: _____ Date: _____
(parent, guardian, or eligible student)

DENIAL OF RELEASE OF ALL DIRECTORY INFORMATION – K-12 Student

To deny the release of your student’s directory information, in any context, please submit a signed written request to your local school principal within 20 days of your student’s enrollment. Directory information is defined by the Salt Lake City School District as the following: name, address, phone number, participation in school activities and sports, honors and awards, height and weight of athletic team members, dates of attendance, school and grade, photographs and other images.

Denying the release of all directory information means that your child’s information will be excluded from school documents (including lists and photos) that typically are made public, such as yearbooks; graduation programs; honor roll and other recognition lists; and sports, musical, and theatrical programs. It also means exclusion of your student’s name, address, and phone number from the school directory and from other documents related to school-sponsored organizations and activities.

Please refer to Salt Lake City School District’s Annual Notice for a detailed discussion of student records, privacy rights, and release of student information, or contact Director of Student Services, at (801)578-8206.

Reviewed on 2/1/2010