

THE BOARD OF EDUCATION OF SALT LAKE CITY SCHOOL DISTRICT

Electronic Board Meeting,  
and Closed Executive Session

July 07, 2020

The Board of Education of Salt Lake City School District met in a Board Meeting and Closed Executive Session at 10:00 am on Tuesday, July 07, 2020, in the Board Room of the Administration Building, 440 East 100 South, Salt Lake City, Utah.

ROLL CALL

Members Present: President Melissa Ford, Vice President Nate Salazar, Samuel Hanson, Katherine Kennedy, Michael Nemelka, Kristi Swett, and Michelle Tuitupou.

Also Present: Larry Madden, Interim Superintendent; Alan Kearsley, Business Administrator; Roberto Muñoz, Executive Director School Leadership and Performance; Tiffany Hall, Executive Director of Teaching and Learning; Paul Schulte, Executive Director of Auxiliary Services; Sam Quantz, Chief Information Officer; Michelle Amiot, Director of Assessment and Evaluation; Brian Conley, East Network Director; Becky Pittam, Highland Network Director; Chris Gesteland, West Network Director; James Tobler, representing the Salt Lake Education Association; Dallin Miller, representing the Salt Lake Association of School Administrators; Cindy Mills, representing the Salt Lake Educational Office Personnel Association; Bee Alonzo, representing the Child Nutrition Employees Association; Erik Adams, Representing the Building & Grounds Employees Association; Ben Rowley, Representing the Transportation Employees Association.

In accordance with the agenda prepared for the Board Meeting of July 07, 2020, eight motions were made. Items are reported as listed in the agenda and not necessarily in the order they were considered.

The meeting was called to order by President Ford, who presided.

1. PUBLIC MEETING OPENS
2. CLOSED EXECUTIVE SESSIONS
  - A. Litigation; Negotiations; and/or Property

At 10:03 am a motion was made, after which members conducted the meeting off-line:

\*(1) That the board meet in Closed Executive Session to consider litigation; negotiations; and/or property. The motion was approved unanimously.

\*\* (Swett and Hanson)

Present for Closed Executive Session for litigation; negotiations; and/or property were, Melissa Ford, Nate Salazar, Samuel Hanson, Katherine Kennedy, Michael Nemelka, Kristi Swett, Michelle Tuitupou, Larry Madden, and Alan Kearsley.

VOTE RECORD	AYE	NAY	ABSENT
FORD	X		
HANSON	X		
KENNEDY	X		
NEMELKA	X		
SALAZAR	X		
SWETT	X		
TUITUPOU	X		
A Absent	Ab Abstention	F Failed	
N "No" Vote	NA No Action	T Tabled	
W Withdrawn	*Unanimous Approval		
**Members Making Motion			

B. Character, Professional Competence, or Physical or Mental Health of an Individual; and/or Deployment of Security Personnel, Devices, or Systems

There was no Closed Executive Session for Character, Professional Competence, or Physical or Mental Health of an Individual; and/or Deployment of Security Personnel, Devices, or Systems.

3. BOARD PROFESSIONAL DEVELOPMENT

A. The board reviewed member responsibilities and the district’s mission statement. They discussed making sure professional development supports the mission statement and student success.

4. BOARD MEETING CONVENES

A. OPENING ITEMS

1. Welcome

President Ford welcomed everyone in the audience.

2. Pledge of Allegiance

President Ford led the audience in reciting the Pledge of Allegiance to the Flag.

B. CONSENT AGENDA

\*(2) A motion was made that item 8, Contracts for Interim Superintendent and Business Administrator be moved to the Action Agenda. The motion was approved unanimously.

\*\* (Swett and Nemelka)

\*(3) A motion was made that the board approve seven items included in the Consent Agenda. These items are listed below. The motion was approved unanimously.

\*\*(Swett and Nemelka)

1. The Purchasing/Accounting Reports
  - a. Purchasing Report  
*Purchasing Report in Excel Format*
  - b. Budget Report for May 2020
  - c. Payment Voucher Report
  - d. Schools Financial Report, May 31, 2020
2. Human Resource Services Report
3. Minutes for the Board Meeting, May 05, 2020
4. Minutes for the Board Meeting, May 19, 2020
5. Minutes for the Board Meeting, May 21, 2020
6. Minutes for the Board Meeting, May 29, 2020
7. URS Resolution 2020-2021
8. Contracts for Interim Superintendent and Business Administrator *moved to the Action Agenda*

C. REQUEST TO SPEAK

There were no requests to speak.

D. DISCUSSION AGENDA

1. School Reopening Update

a. USBE Planning Requirements and Recommendations for K-12

Interim Superintendent Madden and team discussed the requirements and framework for school reopening. They gave a brief update by department and discussed possible reopening recommendations. They answered questions from the board.

b. USBE School Reopening Requirements Template

Interim Superintendent Madden and the School Leadership team discussed USBE School reopening requirements and the template of what this will look like for the Salt Lake City School District. They answered questions from the board.

2. Website Changes

Sam Quantz reported to the board about district and school website changes. He said the changes will help make it easier for families and employees navigate the websites easier and increase productivity. He concluded by answering questions from the board.

3. Budget Updates

Alan Kearsley reported on district budget updates and government funding changes. He answered questions from the board.

4. Superintendent Search

a. Draft Timeline

The board discussed the Superintendent Search timeline. They gave suggestions and direction on how to proceed.

b. Request For Proposal (RFP)

Board members discussed forming an RFP committee and approve the RFP.

\*(4) A motion was made to move the RFP to the Action Agenda. The motion was approved unanimously.

\*\* (Swett and Nemelka)

At 3:50 pm the board took a 10-minute break. The board meeting resumed at 4:00 pm.

5. Agenda Items for 2020-2021

Board member Salazar asked board members for feedback regarding Agenda Items included in board meetings for the rest of the year. They suggested adding Excellence and Equity as an additional board priority and discussed making sure priorities can be measured and tracked. Board members suggested a list of priorities they would like to address during future board meetings.

6. Board Meeting Schedule

President Ford suggested adding an additional board meeting in July.

\*(5) A motion was made to move the Board Meeting Schedule to the Action Agenda and add an additional board meeting on July 21, 2020 from 4:00 pm to 6:00 pm. The motion was approved unanimously.

\*\* (Kennedy and Tuitupou)

E. ACTION AGENDA

1. Contracts for Interim Superintendent and Business Administrator

Prior to voting board members discussed minor pronoun changes.

\*(6) A motion was made to approve Contracts for Interim Superintendent and Business Administrator with minor changes. The motion was approved unanimously.

\*\* (Swett and Kennedy)

2. RFP

\*(8) A motion was made to approve the RFP process and timeline. The motion was approved unanimously.

\*\* (Salazar and Kennedy)

3. Board Meeting Schedule

\*(7) A motion was made to approve the Board Meeting Schedule and add an additional board meeting on July 21, 2020 from 4:00 pm to 6:00pm. The motion was approved unanimously.

\*\* (Kennedy and Hansen)

F. BOARD MEMBER REPORT

Vice President Salazar thanked everyone who participated in the board meeting today.

Board member Kennedy asked to have schools reminded about reporting COVID 19 cases immediately and make sure the district has a formal reporting process.

Board member Hanson said the UHSAA is meeting on July 9, 2020. They will be meeting to decide how to proceed during the sport season.

Board member Swett said we have a representative on the UHSAA board and any concerns should be sent to her.

Board member Nemelka said he would like to present a possible solution to keep Bennion Elementary from closing at a future board meeting.

President Ford thanked everyone who participated in the board meeting today.

G. SUPERINTENDENT'S REPORT

Interim Superintendent thanked the board for the hard work they do for students and families in the district.

5. ADJOURNMENT

The meeting was adjourned by President Ford at 5:25 pm.

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Alan Kearsley  
Business Administrator

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**Salt Lake City School District**  
**Addition to the Minutes of the Board Meeting July/07/2020**

\*The Official Minutes of the Board Meeting held on July 07, 2020 will be posted upon approval by the Board of Education.

**OFFICIAL EXHIBITS OF BOARD MEETING**

Official exhibits provided to the board and made available to the public as part of the meeting agenda can be found [here](#).

**ADDITION TO THE MINUTES**

The Board of Education of Salt Lake City School District acts by vote of a majority of the board members in an open and public meeting. Statements by individual board members, in or out of board meetings, written, oral or in social media, do not necessarily represent the views of the majority of the board or any other board member. Nevertheless, out of respect to the elected office that each board member holds and consistent with state law and board policy, the board allows its members to attach to board meeting minutes any other information that any member requests. When the board votes to approve minutes, that vote signifies that the minutes are a correct record of what occurred and what was asked to be included in the minutes. It does not signify any individual board member's agreement with the substance of the content.

The following information was distributed in the public meeting of the board, and has been included in the minutes at the request of the board member(s):

There were no Additions to the Minutes.