

G-19 & G-20 Form: Complaint and/or Request for Investigation



PERSONAL INFORMATION

Name: _____ Telephone: _____

Address: _____

I am (check one) Student: _____ Employee: _____ Patron: _____

If Applicable, Check the Protected Categories That Relate to You/Your Complaint:

Age: _____ Color: _____ Disability: _____ Gender: _____ Gender Identity: _____ Marital Status: _____

National Origin: _____ Pregnancy: _____ Race: _____ Religion: _____ Retaliation: _____ Sexual Harassment: _____

Sexual Orientation: _____

Other (please describe): _____

TYPE OF REQUEST:

I Am Requesting an Investigation of (Check All That Apply):

Discrimination: _____ Harassment: _____ Retaliation: _____

Bullying: _____ Cyber-bullying: _____ Hazing: _____ Abusive Conduct: _____

Definitions of each category are available in the administrative procedures for board policies G-19 and G-20.

ADDITIONAL INFORMATION

Please describe your concern or complaint in detail including the date the problem occurred. You may attach additional pages as necessary. Please include the following information:

1. How you or others were treated differently?
 2. Names and positions of those involved including contact information.
 3. Names of individuals who witnessed or are aware of the facts relating to this complaint.
 4. Describe any steps you have taken to address the problem.
 5. Describe your proposed solution to the problem.
 6. If your concerns relate to a disability, state the nature of the disability. _____
- _____
- _____
- _____
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REQUIRED SIGNATURES

I state under criminal penalty of the State of Utah that the foregoing information, including any attached pages, is true and correct.

Signature: _____ Date: _____

No district employee or student shall be subjected to discrimination in employment or any district program or activity on the basis of age, color, disability, gender, gender identity, genetic information, national origin, pregnancy, race, religion, sexual orientation, or veteran status. The district is committed to providing equal access and equal opportunity in its programs, services and employment including its policies, complaint processes, program accessibility, district facility use, accommodations and other Equal Employment Opportunity matters. The district also provides equal access to district facilities for all youth groups listed in Title 36 of the United State Codes, including scouting groups. The following person has been designated to handle inquiries and complaints regarding unlawful discrimination, harassment, and retaliation: Tina Hatch, Compliance and Investigations, 440 East 100 South, Salt Lake City, Utah 84111, (801) 578-8388. You may also contact the Office for Civil Rights, Denver, CO, (303) 844-5695.
