<Insert school logo here>

DISCLOSURE DOCUMENT

Teacher Name

Subject and Grade

2022-23

**Full School Name**

Room # | Phone & Teacher’s Extension | Email Address | Office Hours for parent and student communication

# GRADE LEVEL/CLASS DESCRIPTION

* Provide a brief description of your goals for students during the school year.

# GRADE LEVEL GOALS AND OBJECTIVES

* The Utah Core Standards outline learning that is essential for all students at each elementary grade level. The Standards include ideas, concepts, and skills that provide a foundation for subsequent learning. The Standards for each grade level can be accessed [here](https://www.uen.org/core/).
* Specific goals in this class include …
* *This class is required for a student to graduate from high school.*

# CLASS AND ACTIVITY SCHEDULE

* Describe your usual schedule and discuss any specific activities pertinent to the class, such as labs or performances, etc.

# INSTRUCTIONAL MATERIALS

* Your student will use a variety of texts and materials in the classroom this year, including:
	+ List **all** required materials or texts students will use during the year.
* Parents can make an appointment to come to the school/classroom to view the instructional materials being used in the class. Please contact [teacher’s name] to set up a time if you would like to view something we are using in the class.
* Board [Board Policy I-7: Curriculum and Instructional Materials](https://www.slcschools.org/board-of-education/policies/i-7/i-7-ap/english/) (Section V) requires parents be given advanced notice of materials that may be controversial and have an opportunity to review them and request other materials be substituted for their student. Specifically note any materials that may be viewed as controversial.

INSTRUCTIONAL OPPORTUNITIES

* Describe briefly the types of instructional activities you will use with students (e.g., place-based learning, group learning projects, presentations, etc.).
* Describe any field trips or extracurricular experiences students will have.
* Outline behavior expectations for students in class.

# COURSE REQUIREMENTS (ASSIGNMENTS, ATTENDANCE, TARDIES, DISCIPLINE, ETC.)

* Describe the types of assignments that students will be asked to complete, including outside reading, homework, etc.

# GRADING PROCEDURES

* Outline grading requirements or procedures you have for students, including your homework policy.
* Students are allowed by district [Policy S-4 Student Attendance and Exemptions from School](https://www.slcschools.org/board-of-education/policies/s-4/s-4-ap/english/) to make-up work for excused absences (illness, extracurricular activities, religious observance, family activities, etc.). Clarify how late work or missed assignments will be addressed.
* Describe how parents will be notified about student progress.

# ADDITIONAL INFORMATION

# *Academic Honesty:* All SLCSD students are expected to be honest in their academic endeavors. Assignments and assessments should represent the work of the learner.

***Acceptable Use of District Electronic Devices:*** A student should only use district electronic resources for learning, which includes accessing and sharing information with teachers and other students, conducting research, and collaborating on projects. For more information on acceptable use, see [I-18: Administrative Procedures Acceptable Student Use of Internet, Computers, and Network Resources](https://www.slcschools.org/board-of-education/policies/i-18/i-18-ap/english/).)

Students are expected to be good digital citizens. This means:

* Be polite.
* Use appropriate language.
* If told by someone to stop sending messages, stop.