

Please refer to "IS IT A DONATION?" document to help determine the type of funds being deposited. The person depositing funds has a responsibility to communicate to Salt Lake Education Foundation the circumstances involving the collection of fundraising monies.

DEVELOPMENTDeposit Form

THIS FORM IS ONLY TO BE USED WHEN DEPOSITING FUNDS RECEIVED THROUGH FUNDRAISING EFFORTS AND WHEN CHECKS ARE WRITTEN TO SPECIFIC SCHOOL S AND / OR SALT LAKE CITY SCHOOL DISTRICT

7.11.2 11.12.11 01.12				
Date: Person Depositing Funds : School / Department Location: Phone Number: Signature of person depositing funds:			Account Description: * Funds will be a FOR I Accepted by: By signing this deposit form, you accepted.	DEVELOPMENT USE ONLY Date:
CHARITABLE DONATIONS (use this section when no goods / services were received)				
DONOR NAME	CHECK#	DONATION AMOUNT	DETAILS / INSTRUCTIONS / RESTRICTIONS	
	TOTAL			
SPLIT GIFT DO	NATIO	${ m NS}$ (use this secti	on when goods / services were p	urchased in connection with a donation)
DONOR NAME	CHECK#	DONATION AMOUNT	OTHER REVENUE AMOUNT	DESCRIPTION OF GOODS / SERVICES PURCHASED
	SUBTOTALS			TOTAL

The Salt Lake Education Foundation / Development Office does not accept cash. Please deposit cash directly in the foundation account at any Zions Bank branch with the account number and or to receive a deposit slip). Bank receipts must be sent to the foundation within seven (7) business days for proper crediting to your account. If revenue has been collected that is not associated with fundraising efforts, please deposit it directly with the Accounting Department (examples: fees of any kind, such as athletic, participation, program, classroom, etc., or revenue from the sales of goods, such as cookie dough, wrapping paper, book fairs, etc.).

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